

# How well do you know the iPad?



For each task, tick it off if you are confident in how it is done. If you are not confident, work with other people in your group to find out how to achieve it.

## Handling applications

Do you know how to:	Confident?
Open an application on the iPad?	<input type="checkbox"/>
Return back to the home screen on the iPad?	<input type="checkbox"/>
Move between different 'home screens' of applications?	<input type="checkbox"/>
Change the position of an application on a home screen?	<input type="checkbox"/>
Organise your applications into folders?	<input type="checkbox"/>
Rename folders of applications?	<input type="checkbox"/>
Bring up the 'multi-tasking' view to show recently used applications?	<input type="checkbox"/>
Fully quit an application using the multi-tasking view?	<input type="checkbox"/>
Enable and use 'Guided Access' mode to lock the iPad into a single app?	<input type="checkbox"/>

## Working with text

To check your understanding of these tasks, open up either the Pages application or the Notes application on the iPad.

Do you know how to:	Confident?
Type text into a document: change case (upper / lowercase), type symbols?	<input type="checkbox"/>
Accurately position the cursor using the magnifying glass tool?	<input type="checkbox"/>
Select a piece of text?	<input type="checkbox"/>
Copy and paste a piece of text?	<input type="checkbox"/>
Look up a definition for a selected word?	<input type="checkbox"/>
Turn on text-to-speech and have the iPad read selected text to you?	<input type="checkbox"/>

### Using the Internet (Safari)

Do you know how to:	Confident?
Zoom in or out on a webpage?	<input type="checkbox"/>
Carry out a web search?	<input type="checkbox"/>
Save an image from a website into the Camera Roll?	<input type="checkbox"/>
Save a shortcut to a website to a home screen on the iPad?	<input type="checkbox"/>

### Photography and video

Do you know how to:	Confident?
Take a photo?	<input type="checkbox"/>
Shoot a video?	<input type="checkbox"/>
Crop a photo?	<input type="checkbox"/>
Rotate a photo?	<input type="checkbox"/>
Capture an image of whatever is on the screen of the iPad?	<input type="checkbox"/>
Switch between the front and rear cameras for filming or photos?	<input type="checkbox"/>

### Changing settings

Do you know how to:	Confident?
Locking the rotation on the screen so that it does not auto rotate?	<input type="checkbox"/>
Add a passcode to prevent unauthorised access to an iPad?	<input type="checkbox"/>